



29 June 2020

Dear Parent

I hope this letter finds you and your family safe and well.

After many weeks of significant planning and numerous meetings, I have now received approval to share our contingency plan. You will be aware that the Scottish Government announced this week that schools will return 100% in August depending on the scientific and medical advice stating that it is safe to do so. As a result, we are now planning for this and look forward to seeing all our learners back with us in August.

I am sharing this contingency plan as a back-up which will be enacted if a full return cannot be sanctioned by local or national government. We are working closely with Moray Council to establish what additional resources would be required to get more pupils back into school than outlined in the plan which is based on our existing resources including school building, availability of transport, staffing and cleaning routines.

The following sections provide explanation of the contingency plan:

Purpose of education in August/September

- Key concepts and demonstrations which can't be delivered online
- Explaining work to pupils
- Opportunity for pupils to ask questions
- Managed socialisation

Rationale for this plan

Although in an ideal world we would rather have all our pupils back, should 2m social distancing rules be in place then the contingency timetable shows the most pupils we can bring on buses, allow to be in corridors, ensure appropriate cleanliness and maximise staff hours in order to give once a week contact. This plan was devised to take account of the fact that pupils have endured unprecedented disruption and we felt that a staged, supported and managed return would be in the best interests of our young people.

Logistics of carrying out this plan

The school is set up for 2m social distancing as requested. We have created videos to show the pupils how this operates as well as to explain the measures we have in place such as the one-way system. In addition, the school has been completely re-stocked of paper towels, soap and sanitiser. Full school uniform will be expected as this helps pupils to get in the right mindset and enhances the security of our campus. We appreciate that parents may be struggling at this time and we can provide items of uniform should they be required. Videos and briefings will be sent, as detailed in the next point, to tell pupils and parents all the information they need to return to school in terms of timings, equipment, lunchtime and transport arrangements.

Further communication to pupils and parents

I am meeting with the Parent Council this week and will explain this contingency plan in more detail. It is my intention to write an update letter to you as well as issuing a briefing to pupils on the GLOW Team 'MHS pupil info' on Thursday, unless more information is received prior to that date. There will be a further update towards the end of the week beginning 3 August and I will send an additional update on 10 August. I will also issue further briefings to pupils on the GLOW Team as well as uploading information to our school website.

Timetable

	MON	TUES	WED	THURS	FRID
8.45 AM - 11.30 AM (1 pm on Friday)	S1	S2	S3	S3	Senior Phase (S4-S6)
1.30 PM - 3.30 PM	Senior Phase (S4-S6)	Senior Phase (S4-S6)	Senior Phase (S4-S6)	Senior Phase (S4-S6)	

This is an overview of how the working week will look like in August if a blended learning model is to be followed. A more detailed version of this plan will be issued on Thursday. S3 and the Senior phase will attend classes on these times based on the columns which will be communicated on Thursday.

Should there be a 100% pupil return as normal in August, on the 12 August we ask that all S1 report to Games hall on arrival in school, however, SLT will be waiting at the bus turning circle to welcome our new students. All S2-6 pupils are asked to report to Well-being and Attainment Classes for the first two periods. There will be staff on hand to direct pupils on the first day back.

I do appreciate that the uncertainty is frustrating and I want to reassure you of our best intentions as we plan the best we can for our entire school community. Thank you for your ongoing support and I will be in touch later in the week with a further letter which gives greater detail of this contingency plan.

Best regards



Mrs T Cameron
Head Teacher