

Milne's High School Parent Council

Minutes - Meeting 4, Mon 24th September 2018

In attendance:

Rhonda Geddes-Stewart, Chairperson
Jane MacPherson
Sheila Erskine
Linda Duncan, Treasurer
Shelley Nicol
Mark Macrae
Alan Cunningham
Kirsty Smith, Clerk
Gavin McKay (Senior Pupil Deputy)
Kelly Munro (Senior Pupil Head)
Patricia Cameron, Head Teacher
Iain Cunningham, Teacher Representative

1.	Welcome & Apologies Everyone welcomed to the PC meeting. Apologies from Karen Wiles, Jane Williams, Pennie McGuire, Nick Chambers and Shona Morrison	
2.	Minutes of the previous meeting Agreed with no changes. Jane MacPherson (Proposed), Linda Duncan (Seconded). It was agreed that minutes would be emailed to PC members for their feedback/comments within 5 days of the meeting, thereafter the Clerk will update the minutes and send out final version. PC members will acknowledge and agree the minutes within 5 days. Thereafter the agreed emails will go on School Website and, when up and running, the PC Facebook page. This will the Parent Forum will have access to the minnutes within a 2 week period rather than the 6 - 8 weeks it currently takes.	
3.	Dates for PC meeting 2017/18 29 October 2018 26 November 2018 28 January 2019 4 March 2019	

	<p>22 April 2019 10 June 2019</p> <p>All 7.00 p.m. start.</p>	
4.	<p>Senior Pupil's Update</p> <p>Quiz night - School Fundraiser Wed (3/9/18) from 6:30- 8:30</p> <p>(Replacement for school fete), planning ongoing by the events committee. This event is inclusive to all ages and a draft email has been sent for Raffle donations.</p> <p>Halloween Disco Tuesday 30th October. Tickets £3.50, posters and planning by the events committee.</p> <p>Christmas Dances Junior Dance 13th December Senior Dance 17th December</p> <p>Eco Committee Attended the Inter House Assemblies in hope of gaining a Green Flag award. Students produced a design for a proposed symbol to represent the committee and there were increased attendance and interests especially from younger years.</p> <p>International Week Students have been enjoying International week, especially in the canteen!</p> <p>Community Council – Milne's area Forum Keen to establish and get involved with youth representatives and build partnerships and positive relationships with local council's and businesses. Improving relations – Chloe Whitworth will attend in her role as Community Ambassador</p>	
5.	<p>Treasurers Report</p> <p>No change - £3184.54 balance.</p>	
6.	<p>33 Period Week Update</p> <p>Feedback – How are Fridays working?</p>	

	<p>Overall, working well. The longer days are not an issue, although a slight slump in 5th period. Parental concerns have been raised regarding buses not turning up on time. HT has spoken with the bus companies who have agreed to come at an earlier time for a 1.30 departure. The uptake on a Friday lunches has not been high as it is more of a snack. Concerns that one bus is still late and pupils are not arriving home until after 2 p.m.. On a positive note, kids have been well behaved whilst waiting and there have been no other issues regarding Fridays. The timetable change has also increased time for Nat 4/5 classes making this an improvement from a learning/teaching side. Hopefully overall attainment will increase providing more timetable opportunities and development of options available.</p> <p>Miss Goodwin (HE) – Student Voice Ambassador Co- Ordinator Plans to gather students views on the timetable change and liase with The Moray Council who are eager to hear thoughts and feedback.</p>	
7.	<p>Fundraising Views on the Coffee morning all agreed successful event to hold, good PR exercise and an opportunity to invite P7's transitioning to attend.</p> <p>Views on Christmas Raffle – too much footwork Rather than a Christmas raffle for £500 PC asked to consider a 100/200 square raffle that could be held several times throughout the school year. PayPal account to pay for squares online. Facebook to advertise raffle squares.</p>	RGS
8.	<p>Pop Up Banner In agreement, a good idea for use at events or for promotion of the PC.</p>	RGS
9.	<p>Facebook and Twitter 2 current fb accounts to be sorted out, possibility of creating a PC Facebook group page/ Twitter account more representative of the parent forum with the view to post minutes of previous meetings there and to post an agenda for forthcoming meetings in advance.</p>	
10.	<p>AOCB</p>	
11.	<p>Head Teacher's Report</p>	

Staffing vacancies

Maths Teacher (Re- advertised)
ASN (Re- advertised)
PT Music
PT Guidance

DH Teacher (2 volunteers required from PC to sit in the recruitment panel for this position)

Meeting 22nd October
Initial Interview 30th October
Final Interview 7th November

PC names to Rhonda by first thing tomorrow morning (25 Sept)

Retirements and Resignations

Mrs Sheila Shearer
Ms Gardiner
Ms Mairi McLennan

Improvement Work

Vision, Values & Mission
proposal to form an executive committee including 1 or 2 members of the PC, Students, Parents, Staff and elected members. Meetings to be held either evenings or weekends, PC in favour of evenings possibly 5pm-8pm (still to be agreed). Distillation exercises stay and stray (vision statement/core values) to be discussed.

Members of PC to email Rhonda if interested in being part of the executive group/meetings.

Communication Leaflet

Mr Van Hoof in process of designing a communication leaflet for pupils/parents. To be launched on the school Facebook and Twitter page. Promoting school policy to acknowledge parental contact with the school within 1 day.

BGE Open Evening (Mon 17th Sept)

Very positive feedback from parents. Inspirational and great all-round view of the school experience.
however, low uptake (40%). Thank you to Jane and Linda for representing PC at the event.

Attainment update discussion

SQA figures

Development Plan

Student motivation & aspiration	Healthier choices
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	More able students achieving full potential	Accurate tracking	
	Understanding of school equality across school community	Pace and change in lessons	
	Confident pupils	Student leadership	
	Parental engagement	Wellbeing	
	Anti - bullying	Student achievement in numeracy	
	Next PC Meeting 29th October 7pm		