

Milne's High School Parent Council

Minutes of Meeting 11 June 2018

In attendance:

Rhonda Geddes-Stewart, Chairperson

Gillian Nicol, Vice Chairperson

Clare Brownlie, Treasurer

Gillian Thomson

Sheila Erskine

Nick Chambers

Jane Macpherson

Trish Cameron, Head Teacher

Mark Macrae, Councillor

Shona Morrison, Councillor

1.	Welcome & Apologies Apologies from Karen Wiles, David Bremner & Iain Cunningham	
2.	Minutes & matters arising Rhonda met with focus groups to gauge opinion on the 2 Parent Council sponsored awards. Corrections were made to the minutes of the previous meeting and the minutes were agreed. They can now go on the website. Previous two PC meetings have been held at Lhanbryde Primary and Mosstodloch Primary. This was in response to criticism that the meetings are always held in Fochabers and prevents parents from outlying communities from attending. Two parents came to the Lhanbryde meeting but no one came to the meeting held in Mosstodloch. It was agreed that the concept was a good one and that this should continue in future years. It was also agreed that	RGS

	<p>each year a meeting should be held where the PC's from the Feeder Primaries are invited, as per last year, as this was deemed to be very successful.</p> <p>The awards were agreed as: Munro Medal (BGE) and Sivewright Medal (Senior Phase). Gillian is still trying to source appropriate medals.</p> <p>Coffee morning update: Coffee morning was well attended and raised £668.65</p>	
3.	<p>Head Teacher's Report</p> <p>Vacancies/appointments Janice Simpson has been appointed to the HT post at Lossiemouth High School and will take up the role on 13 August 2018. We are all pleased for Janice and would take this opportunity to thank her for all that she has done at Milne's High and wish her well in her new role.</p> <p>The DHT vacancy has been advertised on a temporary basis. Closing date is 15 June.</p> <p>Vikki Jolly, PT Guidance, has been successful in her application for a Guidance post at Elgin High School. Miss Gardiner, who has been backfilling Mrs Jolly's vacancy while she was on secondment, will remain in the post until the Autumn holidays.</p> <p>Mrs Shearer - Maths - is retiring from her post and will not return following the school summer holidays.</p> <p>Vikki Reid, Clerical Assistant is also leaving and the post is currently being advertised.</p> <p>Updates Mr Jagger, PT Maths, has now completed the second maths booklet, designed to help parents support their children with maths. Mr Jagger has asked Parent Council if they will cover the cost of printing the booklets - there will be 7 or 8 in total - covering all aspects of maths. Funding of this project was unanimously agreed.</p> <p>School Improvement Plan (SIP) Plan at draft stage. Technicians/Canteen/Admin and PC still to give their views. The school's vision statement will be revisited this year as the last one was created in 2015 and as such half the students and a large number of the staff were not involved in its make-up. Equality does not figure in the current vision. Need the whole community to consider what the vision should be. Need to</p>	

	<p>consider how we seek the views of the wider parent body. Vision needs to be futuristic. Where do we want to be in the future? Successful and aspirational.</p>	
4.	<p>Head Teachers Report</p> <p>Vacancies advertised at Milne's have been filled.</p> <p>Numeracy Help Booklet: Feedback was asked regarding Mr Jagger's numeracy help booklet. The initial feedback was positive and it was felt that it was useful.</p> <p><u>Action</u> - to look at forming a working group of parents to look at the document and for Mr Jagger to get an opportunity to talk to P7 parents at the next transition evening. Parents to be contacted about being on a working group through email and the next Parent Council Newsletter. A separate Parent Council letter to be targeted at P7 parents at the 3 ASG schools.</p> <p>School Improvement Priorities: Karen Lees (QIO) visited the school as part of a follow on from last year's inspection. It was noted she felt the school was a calm and positive place with a positive atmosphere. She felt parents and pupils in focus groups were engaged. More feedback about the visit will be given at next Parent Council meeting.</p> <p>Award Ceremony: Ms Lyall is organising this year's awards ceremony which will be held in the Fochabers Institute as the event is becoming too big for the school.</p> <p>School Improvement Plan (SIP): Parent Council were given the chance to look at priorities for next year's SIP. Parent Council had a chance to question and add input about priorities. Staff will populate columns on the document which will be brought back to Parent Council at the next meeting where there will be another chance to input to it. Members were asked to feedback anything regarding SIP to Rhonda or Gillian N.</p>	<p>TC RGS</p> <p>TC</p>
5.	<p>Treasurers Report</p> <p>Account stands at £2,468.65</p>	
6.	<p>Awards update</p> <p>Criteria agreed. First medals will be awarded at next week's ceremony.</p>	

7.	<p>Coffee Morning Update</p> <p>Coffee a fantastic success. Great atmosphere on the day. Gin Hamper won by Alena Graham and Food Hamper won by Lyndsay Allan.</p>	
8.	<p>AOCB</p> <p>Rhonda took the opportunity to advise that she would definitely be standing down from the Chairperson role and as a member of the PC at the AGM in September. She took the opportunity to thank Gillian Thomson, Clare Brownlie and Gillian Nicol for their fantastic contributions and support they had given to the PC and Rhonda herself over the last 3 years. All 3 members are also standing down at the AGM.</p> <p>It was agreed that Clare would get the accounts audited in preparation for handing over to the new Treasurer in September. Gillian Thomson will record the Christmas Raffle processes etc. Rhonda will prepare the Chairperson's information so that a smooth and successful handover can be made.</p> <p>Rhonda also stated that she believed that the newer members of the PC had been a great addition to the team and that they would carry on and modernise the PC successfully.</p>	
9.	<p>AOCB</p> <p>Date for P7 transition to be confirmed as 12th June and Parent Council volunteers to be asked to come along.</p> <p>Next meeting - AGM, 3 September 2018. Rhonda to arrange advertising as usual.</p>	<p>LD RGS</p> <p>RGS</p>